

Callander Public Library Board January 25th, 2023 Minutes

In attendance in-person: Jo Sawyer, David Villard, Barb Boland, John Davis and Melissa Sones

In attendance by zoom: Alison Peden, Leslie Boudreau

Absent: Robb Noon

Location: Callander Public Library and Zoom

1. **Call to order:** at 6:00 pm
2. **Declaration of pecuniary interest** – none expressed
3. **Approval of Agenda**

Motion: 23-01-10

That the board approves the agenda with the following additions:

7.g. Open comments from board members at meetings

7.h. Strategic plan

Moved: J. Sawyer, Seconded: B. Boland

Approved

4. **Closed session**, pursuant to the Public Libraries Act R.S.O. 1990, s.16.1.4.b:
Personal matters about an identifiable individual

Motion: 2023-01-11

That the library board meeting moves to in-camera session to discuss personal matters about an identifiable individual at 6:05pm

Moved: J. Sawyer, Seconded: B. Boland

Approved

Motion: 2023-01-12

That the library board meeting returns to the public portion of the board meeting at 6:21pm

Moved: J. Sawyer, Seconded: J. Davis

Approved

5. **Consent Agenda**

Motion: 2023-01-13

That the board approves the January 25th, 2023 consent agenda as presented, including:

- a) Adoption of:
 - i. January 11th, 2022 Minutes
- b) Correspondence
 - i. none
- c) Financial Report
 - i. November 2022

- ii. December 2022
 - d) Library Operations Report
 - i. none
 - e) Committee Meeting Minutes
 - i. none
- Moved: J. Davis, Seconded: A. Peden
Approved

6. Ongoing business:

- a. Policies
 - i. In Progress:
 - 1. Naming Policy: no update
 - 2. Circulation Policy – for approval

Motion: 2023-01-14

That the board approves the circulation policy as discussed.

Moved: A. Peden, Seconded: J. Sawyer

Approved

- b. PHARA partnership – no update

7. New Business:

- a. Committee Appointments:

Motion: 2023-02-15

That the board appoint B. Boland and R. Noon to the External Committee, J. Sawyer and L. Boudreau to the Internal Affairs Committee and A. Peden and J. Davis to the Planning and Policy Committee

Moved: J. Sawyer, Seconded: A. Peden

Approved

- b. Fundraising funds: CEO researched options for the library building fund reserves. The library savings account currently a comparable interest rate to what could be earned on a GIC. The board agreed to leave the funds in the library savings account.
- c. Board meeting schedule for 2023 will be as follows:

February 8th, 2023

March 22nd, 2023

April 19th, 2023

May 17th, 2023

June 21st, 2023

September 20th, 2023

October 18th, 2023

November 15th, 2023

- d. Annual Report: CEO shared the draft annual report, the complete report will be shared with the board before it goes to the public.

- e. Change of date for appreciation gathering, moved to the end of February to allow for better planning.
- f. Next meeting February 8th, 2023 at 6:00pm
- g. Board member comments on agenda: Discussion was brought forth from the board chair to add item to agenda so that anyone from the board can add questions or comments to the agenda. M. Sones was in favour although expressed a few potential concerns. Board was in favour as this would be an opportunity to share points of information, or discuss items that come up throughout the meeting.
- h. Strategic plan: M. Sones reported that work on the strategic plan is progressing well and there was a suggestion that the board consider bringing the plan before council to allow them the opportunity to comment and provide feedback before it is completed.

Meeting Adjourned: 7:25 pm

Board Chair: _____ Date: _____
David Villard

Secretary: _____ Date: _____
Melissa Sones