



**Callander Public Library Board
Meeting Minutes
June 19, 2024, 6:00pm**

Location: Callander Public Library, 30 Catherine St. W., Callander, ON
Participants may also attend via Zoom

Attendance:

In-library: D. Villard, J. Sawyer, L. Boudreau, J. Davis, A. Peden, M. Sones

Virtually: B. Boland, R. Noon

1. Call to order at 6:00pm
2. Declaration of Pecuniary Interest – None expressed
3. Approval of Agenda
 - a. Requests for items to be removed from the Consent Agenda
 - Request to remove Planning and Policy Committee Meeting Minutes for June 5th, 2024 to correct date.
 - b. Approval of the Meeting Agenda

Motion: 2024-06-19

That the board approve the agenda with the following changes:

- a. Removal of the Planning and Policy Committee Meeting Minutes to be discussed under 7.e.

Moved: J. Sawyer, Seconded: A. Peden

Approved

4. Presentations/Delegations - None
5. Consent Agenda:
 - a. Adoption of
 - i. May 15, 2024 Meeting Minutes
 - b. Library Operations Report
 - i. May Operations Reports
 - c. Financial Reports
 - i. May 2024
 - d. Committee Meeting Minutes
 - i. Planning and Policy Committee Meeting Minutes
 - e. Correspondence:

- i. Letter received on June 10th, 2024. To be discussed in closed session as per the *Public Libraries Act R.S.O 1990, c.P.44, section 16.1(4)(b) personal matters about an identifiable individual.*

Motion: 2024-06-20

That the board approve the consent agenda as presented with exception of item d.i. Planning and Policy Committee Meeting Minutes for June 5th, 2024.

Moved: L. Boudreau, Seconded: A. Peden

Approved

6. Ongoing Business:

a. Policies

For Approval:

- i. none

For Review:

- none

b. Draft MOU and Lease Agreement with Municipality of Callander – for review and comment.

- CEO to provide summary of comments to board for review prior to sharing with municipal SMD.

7. New Business:

a. RBC Branch Closure implications

- Discussion that main implication for library is deposit, it was suggested that the CEO inquire about accessing the night deposit box at the Stockdale location.

b. Report: Library of Things – Life Jacket Proposal

- Discussion was in favour of the program and the CEO will work with the Health Unit to procure lifejackets with the hope that they can be promoted at FunFest.

c. Summer Update

- CEO updated board on summer programming at the library.

d. Board Member Comments

- A date was set for the CEO's performance appraisal

e. Committee Meeting Minutes

Motion: 2024-06-21

That the Board approve the June 5th, 2024 Policy and Planning Committee Meeting Minutes with the date change from 2023 to 2024.

Moved: J. Davis, Seconded: J. Sawyer

Approved

8. Closed Session – As per the *Public Libraries Act R.S.O 1990, c.P.44, section 16.1(4)(b) personal matters about an identifiable individual.*



Motion: 2024-06-22

That the Board move to an in-camera session at 7:07pm to discuss personal matters about an identifiable individual.

Moved: L. Boudreau, Seconded: A. Peden

Approved

Motion: 2024-06-23

That the board return to the public portion of the board meeting at 7:19pm.

Moved: J. Sawyer, Seconded: J. Davis

Approved

9. Business arising from closed session:

Motion: 2024-06-24

That the board appoint S. Devine to the Policy and Planning Committee as a community volunteer until Dec 1, 2026.

Moved: J. Sawyer, Seconded: A. Peden

Approved

10. Next regular meeting September 18, 2024 at 6:00pm

Adjourned: 7:21pm