



**Callander Public Library Board
Meeting Minutes – Approved
April 16, 2025 6:00pm**

Location: Callander Public Library, 30 Catherine St. W., Callander, ON

In Attendance: D. Villard, J. Sawyer, L. Boudreau, A. Peden, B. Boland, C. Amendola, K. Kosloski, E. Rosswill, R. Noon

Late: J. Sawyer

Virtually: None

Regrets: None

1. Call to order at 6:00pm
2. Declaration of Pecuniary Interest: None
3. Approval of Agenda:

Motion: 2025-04-17

That the Board approves the agenda as written

Moved: A. Peden, Seconded: L. Boudreau

Approved

4. Presentations/Delegations
 - a. Pahapill and Associates will present the draft audit report for 2024 to the Board

Motion: 2025-04-

That the Board receives the draft audit report for 2024 as presented.

Moved: , Seconded:

Approved

5. Consent Agenda:
 - a. Adoption of
 - i. March 19, 2025 Meeting Minutes
 - b. Library Operations Report
 - i. January – March 2025
 - c. Financial Reports
 - i. January – March 2025
 - d. Committee Meeting Minutes
 - i. Internal Affairs Committee: April 9, 2025
 - e. Correspondence:
 - i. None

Motion: 2025-04-18

That the Board approves the consent agenda as presented.

Moved: R. Noon, Seconded: C. Amendola

6. Ongoing Business:

a. Policies

For approval:

i. None

For review:

ii. None

7. New Business:

- a. Force Multiplier – Discussion on utilizing force multipliers as part of a decision making process to get the product with less investment and staff time and benefit of aligning the Library Board’s decision making process with the Municipality’s process.
- b. AI Policy – Discussion on utilizing AI and developing policy and procedure to maximize productivity and ensure that it is used in correct manner.
- c. Cybersecurity – Partnership with KnowledgeFlow – CEO reported that KnowledgeFlow a Canadian not-for-profit is supporting us with a Cybersecurity review of the library’s policies and procedures.
- d. Committee Meetings:
 - i. External Affairs Committee – Fri May 2nd @ 9:00am
 - ii. Policies and Planning Committee – Wed April 23rd @ 5:00pm
- e. Board Member Comments
 - i. Reminder to update list of Board members on Website

8. Closed session, pursuant to the Closed session, pursuant to the Public Libraries Act R.S.O 1990, c.P.44, section 16.(4)(b) to discuss *personal matters about and identifiable individual and (d) labour relations or employee negotiations*

Motion: 2025-04-19

That the Board moves to the Closed session, pursuant to the Public Libraries Act R.S.O 1990, c.P.44, section 16.(4)(b) to discuss *personal matters about and identifiable individual and (d) labour relations or employee negotiations* at 6:32pm

Moved: L. Boudreau, Seconded: A. Peden

Approved

Motion: 2025-04-20

That the Board returns to Open session at 6:44pm

Moved: A. Peden, Seconded: B. Boland



Approved

9. Business Arising from Closed Session - None

10. Recess

11. Presentations/Delegations

a. Pahapill and Associates presented the draft audit report for 2024 to the Board

Motion: 2025-04-21

That the Board receives the draft audit report for 2024 as presented.

Moved: J. Sawyer, Seconded: L. Boudreau

Approved

12. Meeting Adjourned at 7:27pm

13. Next regular meeting May 21st, at 6:00pm

Board Chair: _____
David Villard

Date: _____

Secretary: _____
Melissa Sones

Date: _____