Callander Public Library Board
Meeting Minutes - APPROVED
July 22, 2026 6:00pm

Location: Callander Public Library, 30 Catherine St. W., Callander, ON
Participants may also attend via Zoom

In Person: D. Villard, B. Boland, L. Boudreau, A. Peden, C. Amendola, E. Rosswill, K. Koslo

1. Call to order

2. Declaration of Conflict of Interest by any Board Member

3. Approval of Agenda

Motion: 2026-07-01
That the Board approves the agenda as presented/the Board approves the agenda as amended.
Moved: J. Sawyer, Seconded: L. Boudreau
CARRIED

4. Consent Agenda:
    a. Adoption of
        i. May 20, 2026 Meeting Minutes
    b. Committee Meeting Minutes
        i. External Affairs Committee Meeting Minutes, June 12th, 2026
        ii. Internal Affairs Committee Meeting Minutes, June 17th, 2026
        iii. Internal Affairs Committee Meeting Minutes, July 8th, 2026
    c. Correspondence:
        i. none
    d. Quarterly Financials:
        i. Second Quarter Financial Report
    e. Quarterly Operations Report:
        i. Second Quarter Operations Report

Motion: 2026-07-02
That the Board approved the consent agenda as presented.
Moved: A. Peden, Seconded: E. Rosswill

CARRIED

5. Board Member Comments
    a. D. Villard recognized L. Boudreau's Ontario Volunteer Award for 30 years of Library Service.

6. Ongoing Business:
    a. Policies
    For approval:
        i. Patron Rules of Conduct OP-09

Post on Rules of Conduct on the website and in library. Preprinted information for staff. Question about elections

Motion: 2026-07-03
That the Board approves the revised Patron Rules of Conduct OP-09 policy as discussed.
Moved: B. Boland, Seconded: K. Kosloski
CARRIED

7. New Business:
    a. Report: 2025 Library Audit

Motion: 2026-07-04
That the Board approves the 2025 Library Audit as presented.
Moved: L. Boudreau, Seconded: J. Sawyer
CARRIED

    b. Report: Feedback from Board and CEO Evaluations

K. Kosloski thanked everyone for their time and feedback. Next year would like to get feedback before the survey, not just individuals but committees as well. The ranges showed consistent alignment between all three evaluation groups. Need for advocacy was clear – something to consider for Strat Plan. Training was also something that everyone wanted to improve. Staff wanted to get to know the board more. Clear that staff wanted the Board to be more aware of library culture and board also indicated that they wanted more awareness. For new members: Bringing partners, marketing, fundraising, legal background, municipal knowledge. Get more input from the board in

advance of next year. Adding comment line might be a good addition. At another meeting discuss advocacy opportunities.

c. Report: Library Board Recommendation for a New Library Location

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Motion: 2026-07-05

That the Board approves the Library Board Recommendation for a New Library Location as discussed and amended.

Moved: C. Amendola, Seconded: A. Peden

CARRIED

d. Report: Brand Guide for Approval

Motion: 2026-07-06

That the Board approves the Callander Public Library Brand Guide as amended.

Moved: E. Rosswill, Seconded: B. Boland

CARRIED

8. Closed session – none
9. Meeting adjourned 7:49

10. Next regular meeting September 16, 2026 at 6:00pm

Board Chair: _____ Date: _____

David Villard

Secretary: _____ Date: _____

Melissa Sones