



**Callander Public Library Board
Meeting Minutes
April 17, 2024, 6:00pm**

Location: Callander Public Library, 30 Catherine St. W., Callander, ON

Participants may also attend via Zoom

In Library – D.Villard, J. Sawyer, A. Peden, B. Boland, M. Sones

Via Zoom – J. Davis and R. Noon

1. Call to order at 6:00pm
2. Declaration of Pecuniary Interest - none
3. Approval of Agenda

Motion: 2024-04-12

That the board approves the agenda for April 17, 2024

Moved: A. Peden, Seconded: J. Sawyer

Approved

4. Presentations/Delegations - None
5. Consent Agenda:
 - a. Adoption of
 - i. March 20, 2024 Meeting Minutes
 - b. Library Operations Report
 - i. March Operations Reports
 - c. Financial Reports
 - i. March 2024
 - d. Committee Meeting Minutes
 - i. Planning and Policy Committee Meeting Minutes April 3, 2024
 - ii. Internal Affairs Committee Meeting Minutes April 8, 2024
 - e. Correspondence:
 - i. None

Motion: 2024-04-13

That the board approves the consent agenda with the following changes: the Library Operations Report is discussed under 7. New Business, c. Library Operations Report

Moved: J. Sawyer, Seconded: B. Boland

Approved

6. Ongoing Business:

a. Policies

For Approval:

- i. OP-13 Acknowledgement of Service, Celebrations and Expression of Sympathy Policy
- ii. GOV-01 Bylaws
Report on Paper Record of Board Motions as it pertains to Bylaws revisions. – A few minor changes were discussed and made, by-laws to be approved at May board meeting.
- iii. Respect and Acknowledgement Declaration – awaiting for comment from Nipissing First Nation

Motion: 2024-04-14

That the board approve OP-13 Acknowledgement of Service, Celebrations and Expression of Sympathy Policy

Moved: A. Peden, Seconded: B. Boland

Approved

- b. Draft MOU and Lease Agreement with Municipality of Callander -M. Sones reported that Municipal comments on board feedback appears to be inline.
- c. Annual Report 2023 – Library has been unable to present to Municipal Council to date, due to number of delegations waiting to speak to Council.
- d. Future Capital Expenditures in Reserve – CEO reported that Future Capital Expenditures were funds set aside by the board for the purpose of capital projects, for example furniture or technology.

7. New Business:

- a. Canada Summer Jobs Grant – MP's office has notified the library, that the library was successful in our application for the Canada Summer Jobs Grant (this will cover 50%) of the wages for the Summer Program Co-ordinator
- b. Board Member Comments – None
- c. Library Operations Report – Discussion that the board likes the new format, would like additional statistics that allow for comparison with past years.

8. Closed Session – None

9. Business Arising From Closed Session – None

10. Meeting Adjourned 6:45pm

11. Next regular meeting May 15, 2024 at 6:00pm



Board Chair: _____

David Villard

Date: _____

Secretary: _____

Melissa Sones

Date: _____