



**Callander Public Library Board  
Meeting Minutes - DRAFT  
November 19th, 2025 6:00pm**

**Location: Callander Public Library, 30 Catherine St. W., Callander, ON**

**Attendance In-person:** L. Boudreau, D. Villard, J. Sawyer, C. Amendola, B. Boland, A. Peden, E. Rosswill

**Regrets:** R. Noon

1. Call to order at 6:00pm
2. Declaration of Conflict of Interest by any Board Member - None
3. Approval of Agenda

Motion: 2025-11-37

That the board approves the agenda as amended.

Moved: J. Sawyer, Seconded: A. Peden

Carried

4. Consent Agenda:
  - a. Adoption of
    - i. October 15th, 2025 Meeting Minutes
  - b. Committee Meeting Minutes
    - i. Planning and Policy Committee Meeting November 5th, 2025
  - c. Correspondence:
    - i. None

Motion: 2025-11-38

That the board approves the consent agenda.

Moved: B. Boland, Seconded: J. Sawyer

Carried

5. Ongoing Business:
  - a. Policies  
For approval:
    - i. OP-21 Records Retention – Draft
    - ii. GOV-11 Truth and Reconciliation Efforts - Draft
    - iii. OP-02 Acceptable AI Use – Draft

Motion: 2025-11-39

That the board approves the following policies as discussed and amended:

- i. OP-21 Records Retention – Draft
- ii. GOV-11 Truth and Reconciliation Efforts - Draft
- iii. OP-02 Acceptable AI Use – Draft

Moved: A. Peden, Seconded: E. Rosswill

Carried

6. New Business:

- a. Board Assembly meeting update – K. Kosloski – postponed
- b. Report: Board Workplan 2026 – for discussion
- c. Report: Proposed Board Meeting Schedule for 2026

Motion: 2025-11-40

That the board approves the proposed board meeting schedule for 2026 as presented **or** with changes as discussed.

Moved: J. Sawyer, Seconded: C. Amendola

Carried

- d. Report: Proposed Holiday Schedule for 2025 – for discussion
- e. Summer Student grant applications

Motion: 2025-11-41

That the board direct the CEO to apply for all available summer student grant opportunities including the Ontario Summer Employment Opportunities and Canada Summer Jobs .

Moved: B. Boland, Seconded: C. Amedola

Carried

- f. Board Member Comments
  - i. M. Sones shared information from Municipality of Callander Council Meeting regarding Municipal Service Review

7. Closed session

Motion: 2025-11-42

That the board meeting moves to closed session at 8:12pm pursuant to the Public Libraries Act R.S.O 1990, c.P.44, section 16.(4)(b) to discuss *personal matters about and identifiable individual*

Moved: J. Sawyer, Seconded: B. Boland

Carried

Motion: 2025-11-43

That the board returns to a public meeting at 8:15pm.

Moved: J. Sawyer, Seconded: B. Boland

Carried

8. Business arising from closed session



Motion: 2025-11-44

That the board excuses a board member for missing three consecutive meetings.

Moved: B. Boland, Seconded: E. Rosswill

Carried

9. Next regular meeting January 21<sup>st</sup>, 2026 at 6:00pm

Board Chair: \_\_\_\_\_

David Villard

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

Melissa Sones

Date: \_\_\_\_\_

10.