



**Callander Public Library Board**  
**Meeting Minutes**  
**March 18<sup>th</sup>, 2026 6:00pm**

**Location: Callander Public Library, 30 Catherine St. W., Callander, ON**  
***Participants may also attend via Zoom***

**Attending In-person:** D. Villard, K. Kosloski, E. Rosswill, B. Boland, J. Sawyer, C. Amendola

**Attending Virtually:** A. Peden

**Regrets:** L. Boudreau, J. Carr

1. Call to order
2. Declaration of Conflict of Interest by any Board Member - None
3. Approval of Agenda

**Motion:** 2026-03-01

That the Board approves the agenda as presented

Moved: J. Sawyer, Seconded: B. Boland

Approved

4. Consent Agenda:
  - a. Adoption of
    - i. February 18, 2026 Meeting Minutes
  - b. Committee Meeting Minutes
    - i. None
  - c. Correspondence:
    - i. None
  - d. Quarterly Financials:
    - i. None
  - e. Quarterly Operations Report:
    - i. None

**Motion:** 2026-03-02

That the Board approves the consent agenda as presented

Moved: C. Amendola, Seconded: B. Boland

Approved

5. Board Member Comments
  - J. Carr is away, but is looking forward to attending the meeting in April
  - AI Literacy Training – M. Sones to send link

- March Break – M. Sones shared that the library has been very busy
- Municipal Ad Hoc Museum/Library – D. Villard shared that the first meeting took place last week, M. Dell was appointed chair and M. Sones was appointed secretary. Staff will research examples in the province, and develop a timeline.
- Municipal Ad Hoc Building Committee – D. Villard shared that there will be a meeting in early April.

6. Ongoing Business:

a. Policies

For approval:

i. Review – Acceptable AI Use Policy – OP-02

- Concern regarding use of AI by staff, transparency, consequences providing AI Literacy to the public were discussed. Policy and Planning Committee will review the current policy around topics discussed.

ii. Review - Library and Political Elections – OP-12

- Added clarification

iii. Review - Hiring and Orientation – HR-07

- Added clarification

Motion: 2026-03-03

That the board approves Library and Political Elections OP-12, and Hiring and Orientation HR-07 as discussed

Moved: J. Sawyer, Second: E. Rosswill

Approved

7. New Business:

a. Report: Library Branding – Proposed logo changes

- Board agrees to the recommended changes in principal and will review samples at the April meeting.

b. Report: Responsibilities and HR Oversight Training

- K. Kosloski participated in OLS training, found the information to be very informative. Internal Affairs Committee to develop procedures for the board for addressing HR issues that may arise.

8. Closed session – none

9. Business arising from closed session - none

10. Next regular meeting April 15<sup>th</sup>, 2026 at 6:00pm

11. Adjourned at 7:49pm



Board Chair: \_\_\_\_\_  
David Villard

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_  
Melissa Sones

Date: \_\_\_\_\_