

Callander Public Library Board January 25th, 2023 Minutes

In attendance in-person: Jo Sawyer, David Villard, Barb Boland, John Davis and Melissa Sones (CEO)

In attendance by zoom: Alison Peden, Leslie Boudreau and Robb Noon

Location: Callander Public Library and Zoom

1. Call to order: at 6:00 pm

2. Declaration of pecuniary interest – none expressed

3. Approval of Agenda

Motion: 2023-01-01

That the board approves the January 11th, 2023 agenda as presented.

Moved: J. Sawyer, Seconded: D. Villard

Approved

4. Introductions

5. Summary of election procedure

6. Nominations

a) Chair: J. Sawyer, nominated D. Villard for the position of chair. No other nominations were made, no one put their name forward.

Motion: 2023-01-02

That the board elects D. Villard to the position of board chair.

Moved: A. Peden, Seconded: B. Boland

Approved

b) Vice Chair: A. Peden nominated J. Sawyer for the position of vice chair. No other nominations were made, no one put their name forward.

Motion: 2023-01-03

That the board elects J. Sawyer to the position of vice chair.

Moved: A. Peden, Seconded: J. Davis

Approved

7. Remarks from new Chair – D. Villard thanked J. Sawyer for the nomination and her dedication to the library board as previous chair.

8. Closed session, pursuant to the Municipal Act, s. 239.3.2:
Educational or training session

(3.1) A meeting of a council or local board or of a committee of either of them may be closed to the public if the following conditions are both satisfied:

- 1. The meeting is held for the purpose of educating or training the members.*
- 2. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee. 2006, c. 32, Sched. A, s. 103 (1).*

Motion: 2023-01-04

That the library board meeting moves to in-camera session for the purpose of board training.

Moved: J. Sawyer, Seconded: R. Noon

Approved

Motion: 2023-01-05

That the library board meeting returns to the public portion of the board meeting.

Moved: J. Davis, Seconded: A. Peden

Approved

9. Consent Agenda

Motion: 2023-01-06

That the board approves the January 11th, 2023 consent agenda as presented, including:

- a) Adoption of:**
 - i.** November 16th, 2022 Minutes
- b) Correspondence**
 - i.** Letter from community member regarding Information and Privacy Commissioner's blog
- c) Library Operations Report**
 - i.** December 2022
- d) Committee Meeting Minutes**
 - i.** Human Resources Committee

Moved: J. Sawyer, Seconded: A. Peden

Approved

10. Ongoing business:

- a.** Library operations during COVID-19: to be removed from the agenda, as updates are no longer necessary.
- b.** Policies
 - i.** In Progress:
 - Naming Policy: no update
- c.** PHARA partnership – no update

11. New Business:

- a.** Signing Officers

Motion: 2023-01-07

That the board appoint J. Sawyer and B. Boland as signing officers for all library finances.

Moved: A. Peden, Seconded: J. Davis

Approved

b. Applications for summer position grants

Motion: 2023-01-08

That the board directs the CEO to apply for the Canada Summer Jobs, Summer Experience Program and Young Canada Works Grants for the library summer student positions 2023.

Moved: J. Sawyer, Seconded: B. Boland

Approved

c. Connectivity Funding

Motion: 2023-01-09

That the board directs the CEO to apply for Connectivity Funding through the Ontario Library Service to off set the cost of the library's internet and Wi-Fi hotspot lending program.

Moved: R. Noon, Seconded: B. Boland

Approved

d. Next, meeting January 25th, 2023.

Meeting Adjourned: 7:16 pm

Board Chair: _____
Jo Sawyer

Date: _____

Secretary: _____
Melissa Sones

Date: _____