



**Callander Public Library Board  
Meeting Minutes  
October 16, 2024, 6:00pm**

**Location: Callander Public Library, 30 Catherine St. W., Callander, ON**

In attendance in-person: D. Villard, B. Boland, L. Boudreau, A. Peden, J. Sawyer, M. Sones

In attendance by Zoom: R. Noon

Regrets: J. Davis

1. Call to order 6:01pm
2. Declaration of Pecuniary Interest
3. Approval of Agenda
  - a. Requests for items to be removed from the Consent Agenda
  - b. Approval of the Meeting Agenda

**Motion: 2024-10-33**

That the board approves the agenda with the following changes:

Add 7.d.i.5

Remove the September 18, 2024 Meeting Minutes, to be discussed in 7.e.

Moved: J. Sawyer, Seconded: L. Boudreau

Approved

4. Presentations/Delegations – None
5. Consent Agenda:
  - a. Adoption of
    - i. September 18, 2024 Meeting Minutes
  - b. Library Operations Report
    - i. September Operations Reports
  - c. Financial Reports
    - i. August 2024
    - ii. September 2024
  - d. Committee Meeting Minutes
    - i. none
  - e. Correspondence:
    - i. None

**Motion: 2024-10-34**

That the board approves the consent agenda with the exception of item a.1 September 18, 2024 Meeting Minutes.

Moved: A. Peden, Seconded: L. Boudreau

Approved



The meeting was briefly paused to allow for Robb to attend in person.  
Resumed at 6:09pm

6. Ongoing Business:

- a. Memorandum of Understanding with the Municipality of Callander  
*see Report: Memorandum of Understanding with Municipality of Callander*  
*see Memorandum of Understanding with Tracked Changes*  
*see Municipal By-law 2024-1977 – To execute a Memorandum of Understanding with the Library Board*

**Motion 2024-10-35**

That the board approve a Memorandum of Understanding with the Municipality of Callander.

Moved: L. Boudreau, Seconded: A. Peden

Discussion: It was noted that the board would prefer that the library staff wages be recorded under the library's business number.

Approved

- b. New Callander Public Library Building Fund – CEO to compile brief history of library building fund donations and fundraising activities.

7. New Business:

- a. Update on Municipal Ad Hoc Committee, regarding potential new library building – Municipality is proceeding with a conceptual plan to meet with a surveyor to review the plans and move forward.
- b. Review of Workplan 2024  
*see attached New Workplan Oct 24*
- c. CFUW Funds  
*see attached Report: CFUW Funds*

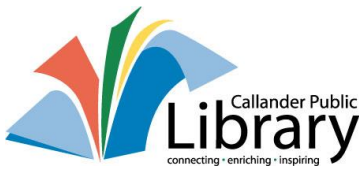
**Motion: 2024-10-36**

That the board approves the staff recommendations with the addition of a water table and directs the CEO to make those purchases as discussed.

Moved: A. Peden, Seconded: B. Boland

Approved

- d. Board Member Comments
  - i. CEO Update
    - 1. PLOG - applied
    - 2. Ontario Library Service Board Conference 2024
    - 3. Interlibrary Loan Migration
    - 4. Library Volunteer Recognition – CEO to make request to council for use of Gallery after hours
    - 5. Update from Municipal Council Meeting on October 8<sup>th</sup>, 2024 – library to be included in a municipal service delivery review



- ii. Opportunity for Library Board Members to Volunteer in the Library – board members interested should contact the CEO
- iii. Recommendation that board member watch the presentation on the Municipal Budget process, as part of the council meeting on October 8<sup>th</sup>, 2024.
- iv. By-laws - need a few revisions, forward suggestions to CEO.
- e. Approval of Minutes September 18, 2024 – to correct typo

**Motion: 2024-10-37**

That the board approve the minutes with the title change from agenda to minutes.

Moved: L. Boudreau, Seconded: J. Sawyer

Approved

8. Next regular meeting November 20, 2024 at 6:00pm

Meeting adjourned at 7:00pm

Board Chair: \_\_\_\_\_ Date: \_\_\_\_\_  
David Villard

Secretary: \_\_\_\_\_ Date: \_\_\_\_\_  
Melissa Sones